



DENTAL SCHOOL RELEASE FORM

For Letters of Evaluation

2026-2027

Last Name	First Name	RU ID#	AADSAS #
Email	Phone Number		Class Year

HPO procedures and policies for the compilation and release of letter packets:

- We do not customize packets for individual schools.
- While students may request particular letters, the letters which comprise each packet are ultimately selected by the faculty/staff of the HPO and will remain confidential. If a dental school requests specific information when you are completing the secondary application, please email us a screenshot and we will provide you the necessary information.
- Without exception, letters are sent by the HPO staff. **Letters are never given to students.**
- All recommendation letters should be received and visible in your HPOdrome account before signing the release form. No letters can be added to your letter packet after the initial upload.**
- Release forms are processed on a first come/first served basis.
- Please allow at least 2-4 weeks between submitting this form and the actual release of letters. During our busiest times (June through August) there may be a longer wait.**
- It is the student's responsibility to submit release forms to this office in sufficient time to meet deadlines.
- Letters of recommendation submitted to the HPO may not be used for employment.
- Click link: <https://hpo.rutgers.edu/resources/releasing-letters-of-recommendation-to-amcas-aacomas-or-aadsas> for specific instructions on how to complete the Letters of Evaluation section of your application.

HPO processing fees offset the submittal cost and support the activities of the HPO:

- There is a **\$65.00 non-refundable** processing fee for submitting letters electronically to AADSAS.

☐ AADSAS ☐ TMDSAS # _____ (if applicable)

*I certify that I am ready to have my letters sent out as soon as possible. **I understand that once I release these letters, the HPO cannot add additional letters to the AADSAS portal.***

Signature _____

Date _____